

Bill Cullen MBA (ISM), BA(Hons) MRTPI
Chief Executive

Date: 12 April 2017



Hinckley & Bosworth
Borough Council

A Borough to be proud of

To: Members of the Scrutiny Commission

Mr MR Lay (Chairman)	Mrs J Richards
Mrs R Camamile (Vice-Chairman)	Mr BE Sutton
Mr KWP Lynch (Vice-Chairman)	Mr P Wallace
Mr DC Bill MBE	Mr R Ward
Mr SL Bray	Mr HG Williams
Mr WJ Crooks	

Copy to all other Members of the Council

(other recipients for information)

Dear Councillor,

There will be a meeting of the **SCRUTINY COMMISSION** in the De Montfort Suite, Hinckley Hub on **MONDAY, 24 APRIL 2017 at 6.30 pm** and your attendance is required.

The agenda for the meeting is set out overleaf.

Yours sincerely

A handwritten signature in black ink, appearing to read 'R Owen'.

Rebecca Owen
Democratic Services Officer

SCRUTINY COMMISSION - 24 APRIL 2017

A G E N D A

1. APOLOGIES AND SUBSTITUTIONS

2. MINUTES (Pages 1 - 4)

To confirm the minutes of the meeting held on 8 February 2017.

3. ADDITIONAL URGENT BUSINESS BY REASON OF SPECIAL CIRCUMSTANCES

To be advised of any additional items of business which the Chairman decides by reason of special circumstances shall be taken as matters of urgency at this meeting.

4. DECLARATIONS OF INTEREST

To receive verbally from members any disclosures which they are required to make in accordance with the Council's code of conduct or in pursuance of Section 106 of the Local Government Finance Act 1992. **This is in addition to the need for such disclosure to be also given when the relevant matter is reached on the agenda.**

5. QUESTIONS

To hear any questions in accordance with Council Procedure Rule 10.

6. PARISH & COMMUNITY INITIATIVE FUND (Pages 5 - 22)

Report seeking recommendations in relation to the allocation of the Parish & Community Initiative Fund 2017/18.

7. UPDATE OF NEIGHBOURHOOD DEVELOPMENT PLAN PREPARATION PROGRESS
(Pages 23 - 28)

To inform members of the current status of plans being prepared by parish councils and neighbourhood forums.

8. AFFORDABLE HOUSING COMPLETIONS - SHARED OWNERSHIP AND HOUSING ASSOCIATION RESPONSIBILITY (Pages 29 - 32)

To provide information requested by the Scrutiny Commission in December 2016 in relation to affordable housing in the borough retained as such.

9. S106 CONTRIBUTIONS UPDATE (Pages 33 - 38)

To update members on S106 contributions currently held.

10. SCRUTINY COMMISSION WORK PROGRAMME 2016-18 (Pages 39 - 44)

Work programme attached.

11. MINUTES OF FINANCE & PERFORMANCE SCRUTINY (Pages 45 - 50)

Minutes of the previous two Finance & Performance Scrutiny meetings attached for information.

12. ANY OTHER ITEMS OF BUSINESS WHICH THE CHAIRMAN DECIDES HAVE TO BE DEALT WITH AS MATTERS OF URGENCY

As announced under item 3.